

I AGREE TO THE FOLLOWING:

- A **non-refundable \$100.00 deposit** is due along with a **signed agreement** in order to reserve your date and time.
- I am liable for **any damages** to Boyd's Cardinal Hollow Winery and I assume **full responsibility** for my guests.
- I will pay **all charges incurred** for my event furnished by Boyd's Cardinal Hollow Winery.
- Boyd's Cardinal Hollow Winery will supply **all of the wine, beer and liquor** for the event. At **NO** time shall any other wines and/or alcohol (including beer and liquor) be brought onto the property for consumption per PLCB Law.
- **Final confirmation** of the **number of guests** attending is required **one week (7 days)** prior to the event. **I will be charged** for the number of meals confirmed.
- The term of this **agreement starts** when the first guest arrives on the property and **concludes** when the last person leaves the property.
- **I will not breach the signed contract.** A breach of contract occurs if the contractually agreed upon times (including set-up and break-down) are exceeded. Boyd's Cardinal Hollow Winery will charge **\$62.50 per ½ hour** if the renter takes possession prior to the agreed upon times and/or if the building and property are not vacated by the contracted times. Guests should be notified of the contracted start and end times. Winery staff will remain on the property until the last person leaves.
- My participation and/or involvement in renting the winery party room carries with it **the potential for certain risks**, some of which may be reasonably foreseeable. I further acknowledge that these risks could cause me, or others around me (including all invited and non-invited guests) harm, including but not limited to: damage to property, emotional distress, bodily injury or death.
- I am a **willing participant** in hosting a party at Boyd's Cardinal Hollow Winery.

MISCELLANEOUS

DECORATING must be performed during the rental agreement times. **No Confetti, silly string, or glitter is permitted.** Decorations that would damage paint and/or the building are not permitted. **All decorations must be removed by the end of the rental agreement time, Anyone found violating decorating protocol may be charged for extra repairs and/or cleanup.**

Children are welcome in the winery but **must be supervised at all times.**

Animals of any kind are strictly prohibited.

Boyd's Cardinal Hollow Winery is a **smoke-free facility.** **Smoking is permitted outside of the building where you will find designated smoking poles, Please dispose of cigarettes and cigarette butts in the appropriate receptacles.**

Private entertainment for your event must be **approved** by Boyd's Cardinal Hollow Winery at least **2 weeks (14 days)** prior to the event date.

All food is set-up Buffet style. A food server may be added to serve the buffet for a \$125 fee

West Point Winery and Tasting Room
1830 West Point Pike, West Point, PA 19486
(maximum number of occupants: 65)

Boyd's Cardinal Hollow Winery



EVENT RENTAL AGREEMENT

1830 West Point Pike
PO Box 50
West Point, PA 19486

(215) 801-2227
Christopher Boyd
Winemaker

RENTAL REQUIREMENTS

Signed Rental Agreement + a non-refundable \$100.00 deposit

Required to book the winery for desired date and time.

** The \$100 deposit will be deducted from the final room rental total at the end time of the event**

Rental Fee - \$125/hour (3 hour minimum)

An additional 1 hour set-up and ½ hour clean up is included at no extra charge. Additional time is charged at our normal rate of \$62.50 per ½ hour. One bar server is included. All evening events and parties of over 50 people will have an additional server automatically added for an additional \$100.

10% Room Maintenance Fee

Room maintenance

18% Gratuity – (food & alcohol only)

Server gratuity

WINE REQUIREMENTS

1 Case of Wine – price varies (\$180 - \$315)

1 case includes 12 bottles of your selected choice. These can be selected by the host prior to the event or at the start of the event. Typically, the selected wines are served to your guests throughout the event. Remaining bottles can be taken home with you.

Other custom drink options are available.

WEDDING PACKAGES

Wedding packages include on site weddings and wedding receptions. They include:

- Multiple servers and cleaning crew
- Chef to serve and manage buffet stations
- 4 hours of Room rental + extra custom set up time

Prices start at \$1,250 + catering + wine, beer, liquor. Please call to discuss your wants and needs for your special occasion.

FOOD AND BEVERAGE

On – Site Catering

Boyd's Cardinal Hollow Winery provides all of the fresh made food for your event by our on site Chef and kitchen. **Outside catering/food is not permitted, with the exception of Custom Desserts** which may be brought in for your event **with prior approval**.

Our **catering menu** can be found on our website:

www.cardinalhollowwinery.com or contact our Events Coordinator via email: cardinalevents@aol.com

On- site catering includes the following:

Disposable paper products, ice and water. Plastic or ceramic products upgrades are available for an additional fee.

Catered food is not permitted to leave the winery. Take home services are not provided.

PLEASE NOTE: Final headcount and food selections are required 2 weeks (14 days) prior to event along with a 50% catering deposit

Boyd's Cardinal Hollow Winery **will provide all wine glasses** for the event. There will be an \$8.00 charge per glass for any broken wine glasses.

All wine, beer and liquor **must be purchased** from Boyd's Cardinal Hollow Winery. **Outside alcohol is not permitted.**

We proudly serve local, Pennsylvania made beer and liquor. If you would like a **specific beer** on hand for your event, please let us know at least 1 week prior to the event.

No one under 21 may consume or taste alcoholic beverages. The winery may ask guests for identification to verify age. We reserve the right to ask the entire party to leave if a minor is consuming alcohol or an adult is providing alcohol to a minor.

For **Further information, reservations** and/or to **book an event**, please contact:

Cardinal Hollow Winery
Phone (267) 640-9159
Email: cardinalevents@aol.com

Updated 9/14/22

AGREEMENT FORM

EVENT INFORMATION

LOCATION: _____

DATE _____ Time _____

EXPECTED # OF GUESTS _____

DEPOSIT PAID _____

CONTACT INFORMATION

NAME _____

ADDRESS _____

PHONE _____

EMAIL _____

Boyd's Cardinal Hollow Winery will not be held liable for injuries or property damage/loss to others during the event including but not limited to: death, personal injury, property damage, or any other incidents that may occur to any person(s) by use of the building and premises during the terms of this agreement.

By signing this agreement, I agree to release, indemnify, and hold harmless Boyd's Cardinal Hollow Winery Corp, as well as the Winery employees, agents, representatives, successors, etc. from all losses, claims, theft, demands, liabilities, causes of action, or expenses, known or unknown, arising out of my hosting a party and my guests actions:

Host

Signature _____ Date _____

Winery

Signature _____ Date _____